

Order No. 58/20

**MUNICIPALITY OF KILLARNEY-TURTLE MOUNTAIN
KILLARNEY-TURTLE MOUNTAIN WATER AND WASTEWATER UTILITY
WATER AND WASTEWATER RATES EFFECTIVE OCTOBER 1, 2020, OCTOBER 1,
2021, OCTOBER 1, 2022, AND OCTOBER 1, 2023**

APRIL 21, 2020

**BEFORE: Carol Hainsworth, C.B.A., Panel Chair
Marilyn Kapitany, BSc. (Hon), MSc., Panel Member**

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1.0 Executive Summary

By this Order, the Public Utilities Board (Board) approves the water and wastewater rates as applied for by the Municipality of Killarney-Turtle Mountain (Municipality), Killarney-Turtle Mountain Water and Wastewater (Utility).

The approved rates are as follows:

	October 1, 2020	October 1, 2021	October 1, 2022	October 1, 2023
Water \$/1,000 gallons (first 20,000 gallons)	\$12.04	\$12.28	\$12.52	\$12.76
Water \$/1,000 gallons (over 20,000 gallons)	\$8.82	\$10.14	\$11.46	\$12.76
Wastewater \$/1,000 gallons	\$5.38	\$6.43	\$7.48	\$8.52
Quarterly Service Charge	\$12.74	\$13.99	\$15.24	\$16.47
Minimum Quarterly Charge*	\$65.00	\$70.12	\$75.24	\$80.31
Mobile Home Trailer – Flat Rate per Quarter**	\$152.10	\$163.67	\$175.24	\$186.71
Unmetered Seasonal Water Only Customers – Flat Rate Plus Service Charge***	\$205.38	\$210.47	\$215.56	\$220.63
Wastewater Only Residential Customers (\$/quarter)**	\$55.78	\$65.43	\$75.08	\$84.63
Bulk Water Fee (\$/1,000 gallons)	\$20.00	\$20.00	\$20.00	\$20.00
Tipping Fees (\$/truckload up to 1,500 gallons)	\$10.00	\$10.00	\$10.00	\$10.00
Hydrant Rental (Annual)	\$150.00	\$150.00	\$150.00	\$150.00

*Based on 3,000 gallons

**Based on 8,000 gallons

***Based on 16,000 gallons

Details of other rates may be found in the attached Schedule A.

Rationale for the Board's decisions may be found under the Board Findings section below.

2.0 Background

The Municipality owns and operates a water and wastewater utility that serves 1,080 water and wastewater customers, one water only customer, and 18 unmetered mobile home customers.

Rates were last approved in Board Order #167/19 using the Simplified Filing Process, effective January 1, 2019. A full rate study was last approved In Board Order #117/15 for rates effective January 1, 2016.

Water Supply/Distribution

The water treatment plant was constructed in 1978 and was most recently upgraded in 2013. The water is treated using reverse osmosis with green sand filtration and sourced from wells located northeast of Killarney.

The water distribution system was installed in the 1960's using ductile iron.

Wastewater Collection/Treatment

Wastewater treatment is provided by four lagoon cells. The collection system was installed in the 1960's, primarily composed of concrete wastewater pipe. An expansion was done in 2012 to increase organic and hydraulic capacity.

Unaccounted for Water

Unaccounted for water was 18% in 2018. This resulted primarily due to a 6" watermain break lasting approximately 5 months. The Municipality advises 2017 is more indicative of a typical year for unaccounted for water at a level of 7%.

3.0 Application

On October 15, 2019, the Municipality applied for revised water and wastewater rates for the Utility. The application was accompanied by a rate study prepared by the

Municipality's consultant and By-Law No. 8-2019 having received first reading on September 25, 2019.

A Public Notice of Application was issued on October 16, 2019 allowing for any questions or comments with respect to the proposed rate increases to the Board and/or the Municipality on or before November 16, 2019. The Board did not receive any responses.

When reviewing an application, the Board can either: hold a public hearing at which the applicant can present its case and customers can present their concerns; or where it is deemed to be in the best interests of a utility and its customers, the Board can review the application using a paper review process without holding a public hearing. The paper review process considers all written materials submitted by the Utility and the Public, as well as any information requests and responses between the Board and the Utility. Whenever reasonable, the Board will review the application using a paper review process which saves the cost of a public hearing process.

The Board has chosen a paper review process for the Municipality's application.

The Utility currently has a two-step water rate and the requested rates transition to a single-step rate over the four years of requested rates.

The rates were calculated based on the following projections using an annual inflation rate of 2.0%:

	Year 1	Year 2	Year 3	Year 4
General Expenses				
Administration	\$65,676	\$66,990	\$68,329	\$69,696
Training	5,202	5,306	5,412	5,520
Total General Expenses	\$70,878	\$72,296	\$73,741	\$75,216
General Revenue				
Penalties	\$4,000	\$4,000	\$4,000	\$4,000
Total Revenue	\$4,000	\$4,000	\$4,000	\$4,000
Net Costs General	\$66,878	\$68,296	\$69,741	\$71,216
Water Expenses				
Purification and Treatment	\$262,545	\$267,796	\$273,152	\$278,615
Transmission and Distribution	157,725	160,879	164,097	167,379
Amortization	271,102	274,102		
Amortization – Water Production			179,498	177,600
Amortization – Water Distribution			97,604	100,604
Interest on Long-Term Debt	115,477	106,021		
Interest on Long-Term Debt – Production			72,467	65,717
Interest on Long-Term Debt – Distribution			23,699	20,179
Reserves	430,000	430,000	430,000	430,000
Contingency	41,674	41,674	41,674	41,674
Total Water Expenses	\$1,278,523	\$1,280,472	\$1,282,191	\$1,281,768
Water Revenue				
Hydrant Rentals	\$18,750	\$18,750	\$18,750	\$18,750
Bulk Water Fees	9,500	9,500	10,500	10,500
Total Water Revenue	\$28,250	\$28,250	\$29,250	\$29,250
Net Costs Water	\$1,250,273	\$1,252,222	\$1,252,981	\$1,252,518
Wastewater Expenses				
Collection System	\$47,345	\$48,292	\$49,258	\$50,243
Treatment and Disposal	10,404	10,612	10,824	11,041
Lift Station	25,515	26,025	26,546	27,076
Other Wastewater and Disposal	972	991	1,011	1,031
Amortization	171,756	174,756	177,017	173,098
Interest on Long-Term Debt	13,455	11,401	9,275	7,074
Contingency	8,789	8,789	8,789	8,789
Total Wastewater Expenses	\$278,238	\$280,866	\$282,720	\$278,352
Wastewater Revenue				
Tipping Fees	\$1,000	\$1,500	\$1,500	\$1,500
Total Wastewater Revenue	\$1,000	\$1,500	\$1,500	\$1,500
Net Costs Wastewater	\$277,238	\$278,366	\$281,220	\$276,852
Net Operating Costs	\$1,594,389	\$1,598,884	\$1,603,942	\$1,600,586

Working Capital Surplus/Deficit

Board Order No. 93/09 established that utilities should maintain a minimum working capital surplus, in an amount equal to 20% of annual expenses. The working capital surplus/deficit is defined as the Utility fund balance, excluding any capital related items plus Utility reserves.

As per the 2018 Audited Financial Statements, the most recent information available, the working capital surplus for the Utility as at December 31, 2018 was:

	2018
Fund Surplus/(Deficit)	\$9,367,886
Deduct: Tangible Capital Assets	(13,190,774)
Add: Long-Term Debt	3,691,870
Add: Utility Reserve	439,818
Working Capital Surplus/(Deficit)	\$308,800
Total Operating Expenses	\$1,178,855
20% of Operating Expenses	\$235,771

The Utility meets the Board minimum working capital surplus of 20%. The rate study, however, notes the Utility is forecasting to be below the Board minimum working capital surplus for the years 2020 up to and including 2024 resulting from planned water and wastewater line replacement/additions to be funded from the Utility reserve.

Contingency Allowance and Utility Reserves

As per the Board's Water Rate Application Guidelines, a yearly allowance equal to 10% of the variable operating costs is recommended for a contingency allowance.

The Municipality has included a contingency allowance of \$41,674 per year for water and \$8,789 per year for wastewater or a total contingency allowance of \$50,463 per year.

The Utility currently budgets a transfer of \$50,000 per year to the Utility reserve and budgets \$160,000 annually from working capital surplus funding for water and wastewater line replacement.

The Municipality is requesting an increased transfer to reserves of \$430,000 per year to increase the water and wastewater line replacement budget to \$300,000 annually, beginning in 2021 to be funded from the Utility reserve. The rate study also notes the Utility uses significant amounts of property tax supported debt for large capital projects, and plans to use the increased reserve funding and working capital surplus funding to fund these projects going forward.

Cost Allocation Methodology

The Board requires all municipal governments to review the costs shared between its general operations and the Utility, and to allocate appropriate and reasonable costs to the Utility, based on a policy known as a Cost Allocation Methodology. This allocation must be submitted to the Board for approval and cannot be changed without receiving approval from the Board. The Board's requirements regarding the cost allocation methodologies can be found in Board Order No. 93/09.

The Municipality's allocation plan for shared costs is as follows:

Municipality of Killarney-Turtle Mountain Killarney-Turtle Mountain Water and Wastewater Utility Allocation Plan for Non-Direct Shared Services (see Note 1) as at September, 2019			
Category	Sub-category	Options	
1.0 Administrative Staff			10.0% of general legislative expenses excluding assessment and grant expenses.
	1.1 Billing services – meter reading to receipting and collection.		Meter Reading – N/A Receipting and collection is part of the admin. Staff allocation.
	1.2 Accounting/ auditing/ including bylaw making and enforcement.		10.0% of audit costs
	1.3 Common office space		10.0% of office costs, utilities
	1.4 Office overheads (telephone, photocopier, computer, etc.)		10.0% of printing, postage, and stationary.
2.0 Operating, construction and maintenance costs			
	2.1 Vehicle – fuel, maintenance, lease costs, capital costs		-
	2.2 Labor – full time, part time, on call, sick time, vacation (see Note 2)		Utility operator time is tracked and charged to the Utility.
	2.3 Public works building and property.		There is no charge to the Utility for the Public Works Building use.
	2.4 Road repairs and alike (see Note 3)	Based on actual costs	-
3.0 Major projects			
	Interest/ financing		N/A
	Labor	Based on actual costs	-
	External costs	Direct charge (dedicated consulting)	-

Note 1 – Allocation must be updated periodically to reflect impacts of inflation.

Note 2 – Including salaries and benefits.

Note 3 – If a project involves work benefitting both the Utility and general operations the costs may be shared (i.e. If reconstructing a road and replacing services at the same time, a portion of the roadwork costs may be allocated to the Utility).

4.0 Board Findings

The Board has reviewed the rate application and the projections presented by the Municipality and finds them to be reasonable. The Board grants approval for the water and wastewater rates as applied for to be effective October 1, 2020, October 1, 2021, October 1, 2022, and October 1, 2023

The Board notes the methodology used for calculating the rates requested is forecast to result in working capital surplus amounts below the Board required 20% of total operating expenses. The Board also notes, use of this rate-setting methodology requires diligent year-over-year monitoring of the Utility's budget.

The Board approves the revised Cost Allocation Methodology and reminds the Municipality this methodology must be used consistently. Any changes to the cost allocation methodology require Board approval prior to its enforcement.

The Board requires the Municipality to review its water and wastewater rates for the Utility for adequacy and file a report with the Public Utilities Board, as well as an application for revised rates on or before September 30, 2024.

5.0 IT IS THEREFORE ORDERED THAT:

1. The water and wastewater rates for the Municipality Killarney-Turtle Mountain, Killarney-Turtle Mountain Water and Wastewater Utility, BE AND ARE HEREBY APPROVED in accordance with the attached Schedule A, effective October 1, 2020, October 1, 2021, October 1, 2022, and October 1, 2023.
2. The Shared Cost Allocation Methodology for the Municipality of Killarney-Turtle Mountain BE AND IS HEREBY APPROVED.
3. The Municipality of Killarney-Turtle Mountain amend its water and wastewater By-Law for the Killarney-Turtle Mountain Water and Wastewater Utility to reflect the decisions in this Order and file a copy with the Public Utilities Board, as soon as it has received third and final reading.
4. The Municipality of Killarney-Turtle Mountain provide a notice to its customers, including the decisions in this Order and submit a copy to the Public Utilities Board.
5. The Municipality of Killarney-Turtle Mountain review its water and wastewater rates for adequacy and file a report with the Public Utilities Board, as well as an application for revised rates if required, by no later than September 30, 2024.

Board decisions may be appealed in accordance with the provisions of Section 58 of *The Public Utilities Board Act*, or reviewed in accordance with Section 36 of the Board's Rules of Practice and Procedure.

Fees payable upon this Order – \$500.00

THE PUBLIC UTILITIES BOARD

"Carol Hainsworth"
Panel Chair

"Frederick Mykytyshyn"
Assistant Associate Secretary

Certified a true copy of Order No. 58/20 issued
by The Public Utilities Board


Frederick Mykytyshyn
Assistant Associate Secretary

Schedule A

**MUNICIPALITY OF KILLARNEY-TURTLE MOUNTAIN
BY-LAW NO. 8-2019
KILLARNEY-TURTLE MOUNTAIN WATER AND WASTEWATER UTILITY
SCHEDULE OF QUARTERLY RATES**

1. Schedule of Commodity Rates

October 1, 2020

<u>Rates per 1,000 Gallons</u>	<u>Water</u>	<u>Wastewater</u>	<u>Water and Wastewater</u>
First 20,000 gallons per quarter	\$12.04	\$5.38	\$17.42
Over 20,000 gallons per quarter	\$8.82	\$5.38	\$14.20

Quarterly Service Charge \$12.74

2. Minimum Charges per Quarter

Notwithstanding the rates set forth in Paragraph 1, all customers will pay the applicable minimum charges per quarter set out below, which includes the water allowance as listed.

a) Water & Wastewater Customers

<u>Meter Size</u>	<u>Water Included Gallons</u>	<u>Customer Service Charge</u>	<u>Water Commodity Charge</u>	<u>Wastewater Commodity Charge</u>	<u>Water and Wastewater Total Quarterly Minimum</u>
5/8 inch	3,000	\$12.74	\$36.12	\$16.14	\$65.00
3/4 inch	6,000	\$12.74	\$72.24	\$32.28	\$117.26
1 inch	12,000	\$12.74	\$144.48	\$64.56	\$221.78
1 1/2 inch	30,000	\$12.74	\$329.00	\$161.40	\$503.14
2 inch	75,000	\$12.74	\$725.90	\$403.50	\$1,142.14
4 inch	270,000	\$12.74	\$2,445.80	\$1,452.60	\$3,911.14

Each Mobile Home Trailer shall be charged \$152.10 per quarter for water and wastewater including service charge, based on 8,000 gallons per quarter.

b) Water Only Customers

The minimum charge will be the same for each meter size as shown above, but the Wastewater Commodity Charge will be excluded.

Unmetered seasonal water only customers will be charged a flat rate of \$205.38 per season; based on 16,000 gallons (8,000 gallons per quarter for two quarters).

c) Wastewater Only for Residential Customers

The wastewater only charge is based on average quarterly consumption of 8,000 gallons plus the quarterly customer service charge.

The quarterly charge for wastewater only is $(8 * \$5.38) + \$12.74 = \$55.78$

d) Wastewater Only for Commercial Customers with a Private water Supply

Larger customers connected to wastewater services only and with a private water supply will meter water at their own expense, and shall pay quarterly for the service charge plus the wastewater commodity rate set forth in Paragraph 1 hereof on the number of gallons of water registered by the meter on their private water supply, which shall be read by the Town.

e) Bulk Water Sales

All water sold in bulk by the Killarney-Turtle Mountain Water and Wastewater Utility shall be charged for at the rate of \$.25 per 12.5 gallons or \$20.00 per 1,000 gallons.

1. Schedule of Commodity Rates

October 1, 2021

<u>Rates per 1,000 Gallons</u>	<u>Water</u>	<u>Wastewater</u>	<u>Water and Wastewater</u>
First 20,000 gallons per quarter	\$12.28	\$6.43	\$18.71
Over 20,000 gallons per quarter	\$10.14	\$6.43	\$16.57
<u>Quarterly Service Charge</u>		\$13.99	

2. Minimum Charges per Quarter

Notwithstanding the rates set forth in Paragraph 1, all customers will pay the applicable minimum charges per quarter set out below, which includes the water allowance as listed.

a) Water & Wastewater Customers

<u>Meter Size</u>	<u>Water Included Gallons</u>	<u>Customer Service Charge</u>	<u>Water Commodity Charge</u>	<u>Wastewater Commodity Charge</u>	<u>Water and Wastewater Total Quarterly Minimum</u>
5/8 inch	3,000	\$13.99	\$36.84	\$19.29	\$70.12
3/4 inch	6,000	\$13.99	\$73.68	\$38.58	\$126.25
1 inch	12,000	\$13.99	\$147.36	\$77.16	\$238.51
1 1/2 inch	30,000	\$13.99	\$347.00	\$192.90	\$553.89
2 inch	75,000	\$13.99	\$803.30	\$482.25	\$1,299.54
4 inch	270,000	\$13.99	\$2,780.60	\$1,736.10	\$4,530.69

Each Mobile Home Trailer shall be charged \$163.67 per quarter for water and wastewater including service charge, based on 8,000 gallons per quarter.

b) Water Only Customers

The minimum charge will be the same for each meter size as shown above, but the Wastewater Commodity Charge will be excluded.

Unmetered seasonal water only customers will be charged a flat rate of \$210.47 per season; based on 16,000 gallons (8,000 gallons per quarter for two quarters).

c) Wastewater Only for Residential Customers

The wastewater only charge is based on average quarterly consumption of 8,000 gallons plus the quarterly customer service charge.

The quarterly charge for wastewater only is $(8 * \$6.43) + \$13.99 = \$65.43$

d) Wastewater Only for Commercial Customers with a Private water Supply

Larger customers connected to wastewater services only and with a private water supply will meter water at their own expense, and shall pay quarterly for the service charge plus the wastewater commodity rate set forth in Paragraph 1 hereof on the number of gallons of water registered by the meter on their private water supply, which shall be read by the Town.

e) Bulk Water Sales

All water sold in bulk by the Killarney-Turtle Mountain Water and Wastewater Utility shall be charged for at the rate of \$.25 per 12.5 gallons or \$20.00 per 1,000 gallons.

1. Schedule of Commodity Rates

October 1, 2022

<u>Rates per 1,000 Gallons</u>	<u>Water</u>	<u>Wastewater</u>	<u>Water and Wastewater</u>
First 20,000 gallons per quarter	\$12.52	\$7.48	\$20.00
Over 20,000 gallons per quarter	\$11.46	\$7.48	\$18.94

Quarterly Service Charge \$15.24

2. Minimum Charges per Quarter

Notwithstanding the rates set forth in Paragraph 1, all customers will pay the applicable minimum charges per quarter set out below, which includes the water allowance as listed.

a) Water & Wastewater Customers

Meter Size	Water Included Gallons	Customer Service Charge	Water Commodity Charge	Wastewater Commodity Charge	Water and Wastewater Total Quarterly Minimum
5/8 inch	3,000	\$15.24	\$37.56	\$22.44	\$75.24
3/4 inch	6,000	\$15.24	\$75.12	\$44.88	\$135.24
1 inch	12,000	\$15.24	\$150.24	\$89.76	\$255.24
1 1/2 inch	30,000	\$15.24	\$365.00	\$224.40	\$604.64
2 inch	75,000	\$15.24	\$880.70	\$561.00	\$1,456.94
4 inch	270,000	\$15.24	\$3,115.40	\$2,019.60	\$5,150.24

Each Mobile Home Trailer shall be charged \$175.24 per quarter for water and wastewater including service charge, based on 8,000 gallons per quarter.

b) Water Only Customers

The minimum charge will be the same for each meter size as shown above, but the Wastewater Commodity Charge will be excluded.

Unmetered seasonal water only customers will be charged a flat rate of \$215.56 per season; based on 16,000 gallons (8,000 gallons per quarter for two quarters).

c) Wastewater Only for Residential Customers

The wastewater only charge is based on average quarterly consumption of 8,000 gallons plus the quarterly customer service charge.

The quarterly charge for wastewater only is $(8 * \$7.48) + \$15.24 = \$75.08$

d) Wastewater Only for Commercial Customers with a Private water Supply

Larger customers connected to wastewater services only and with a private water supply will meter water at their own expense, and shall pay quarterly for the service charge plus the wastewater commodity rate set forth in Paragraph 1 hereof on the number of gallons of water registered by the meter on their private water supply, which shall be read by the Town.

e) Bulk Water Sales

All water sold in bulk by the Killarney-Turtle Mountain Water and Wastewater Utility shall be charged for at the rate of \$.25 per 12.5 gallons or \$20.00 per 1,000 gallons.

1. Schedule of Commodity Rates

October 1, 2023

<u>Rates per 1,000 Gallons</u>	<u>Water</u>	<u>Wastewater</u>	<u>Water and Wastewater</u>
	\$12.76	\$8.52	\$21.28
<u>Quarterly Service Charge</u>		\$16.47	

2. Minimum Charges per Quarter

Notwithstanding the rates set forth in Paragraph 1, all customers will pay the applicable minimum charges per quarter set out below, which includes the water allowance as listed.

a) **Water & Wastewater Customers**

Meter Size	Water Included Gallons	Customer Service Charge	Water Commodity Charge	Wastewater Commodity Charge	Water and Wastewater Total Quarterly Minimum
5/8 inch	3,000	\$16.47	\$38.28	\$25.56	\$80.31
3/4 inch	6,000	\$16.47	\$76.56	\$51.12	\$144.15
1 inch	12,000	\$16.47	\$153.12	\$102.24	\$271.83
1 1/2 inch	30,000	\$16.47	\$382.80	\$255.60	\$654.87
2 inch	75,000	\$16.47	\$957.00	\$639.00	\$1,612.47
4 inch	270,000	\$16.47	\$3,445.20	\$2,300.40	\$5,762.07

Each Mobile Home Trailer shall be charged \$186.71 per quarter for water and wastewater including service charge, based on 8,000 gallons per quarter.

b) **Water Only Customers**

The minimum charge will be the same for each meter size as shown above, but the Wastewater Commodity Charge will be excluded.

Unmetered seasonal water only customers will be charged a flat rate of \$220.63 per season; based on 16,000 gallons (8,000 gallons per quarter for two quarters).

c) **Wastewater Only for Residential Customers**

The wastewater only charge is based on average quarterly consumption of 8,000 gallons plus the quarterly customer service charge.

The quarterly charge for wastewater only is $(8 * \$8.52) + \$16.47 = \$84.63$

d) **Wastewater Only for Commercial Customers with a Private water Supply**

Larger customers connected to wastewater services only and with a private water supply will meter water at their own expense, and shall pay quarterly for the service charge plus the wastewater commodity rate set forth in Paragraph 1 hereof on the number of gallons of water registered by the meter on their private water supply, which shall be read by the Town.

e) **Bulk Water Sales**

All water sold in bulk by the Killarney-Turtle Mountain Water and Wastewater Utility shall be charged for at the rate of \$.25 per 12.5 gallons or \$20.00 per 1,000 gallons.

The following clauses take effect October 1, 2020:

3. Wastewater Tipping Fees

All septage dumped at the Killarney-Turtle Mountain Lagoon shall be charged at a rate of \$10.00 per truckload up to 1,500 gallons.

4. Service to Customers Outside Utility's Limits

The Council of the Municipality of Killarney-Turtle Mountain may sign Agreements with other Municipalities for the provision of water and wastewater services to properties located outside the boundaries of Killarney-Turtle Mountain Water and Wastewater Utility.

Such Agreements shall provide for payment of the appropriate rates set out in this Schedule, as well as a surcharge, set by Resolution of Council, which shall be equivalent to the frontage levy, general taxes, and special taxes for the Utility purposes in effect at the time or may be in effect from time to time, and which would be levied on the property concerned if it were within Killarney-Turtle Mountain Utility boundaries. In addition, all costs of connecting to the Utility's mains, and installing and maintaining service connections, will be paid by the customer.

5. Billings And Penalties

Accounts shall be billed quarterly based on water used. A late payment penalty charge of 1.25% compounded monthly shall be charged on the dollar amount owing after the billing due date. The due date will be twenty (20) days after the mailing of the bills.

6. Liability for Charges

Pursuant to Section 252 (2) of *The Municipal Act*, the amount of all outstanding charges for water and wastewater services, including fines and penalties, are a lien and charge upon the land serviced, and shall be collected in the same manner in which ordinary taxes upon the land are collectible, and with like remedies. Where utility billings pursuant to this By-Law are not paid within sixty (60) days from the date when they were incurred, the Municipality may add said charges and penalties to the taxes on the property and collect them in the same manner as other taxes.

7. Change of Service

That the charge to sign up as a customer of the Utility or to request a final bill shall be \$10, to recover the cost of completing the change of customer for that service.

8. Disconnection and Reconnection

The Public Utilities Board has approved the Conditions Precedent to be followed by the Municipality with respect to the disconnection of service for non-payment including such matters as notice and the right to appeal such action to The Public Utilities Board. A copy of the Conditions Precedent is available for inspection at the Municipality's office.

Any service disconnected due to non-payment of account shall not be reconnected until all arrears, penalties and a reconnection fee of \$25.00 have been paid.

Service may be installed, disconnected, removed or reconnected upon receipt of a written request and payment of the applicable rate are set out in the following:

Meter Size	Installation	Disconnection	Removal	Reconnection
5/8"	\$25.00	\$25.00	\$12.50	\$25.00
3/4"	\$25.00	\$25.00	\$12.50	\$25.00
1"	\$25.00	\$25.00	\$12.50	\$25.00
1 1/2"	\$25.00	\$25.00	\$12.50	\$25.00
2"	\$25.00	\$25.00	\$12.50	\$25.00
4"	\$25.00	\$25.00	\$12.50	\$25.00

9. Hydrant Charges

The Municipality of Killarney-Turtle Mountain, or any other hydrant owner, will pay to the Utility a fee of \$150.00 per hydrant for the purpose of maintaining and repairing all fire hydrants connected to the system which shall include the cost of water used for firefighting.

10. Wastewater Surcharges

a) There may be levied annually, in addition to the rates set forth above, a special surcharge on sewage having a Biochemical Oxygen Demand in excess of 300 parts per million, to be set by Resolution of Council.

b) A special surcharge for substances requiring special treatment shall be charged based on the actual costs of treatment required for the particular sewage or industrial waste.

11. Meter Testing

That in any case where a utility customer requests that a meter be tested for accuracy, the customer will provide the Municipality with a deposit of \$70.00. If the meter is found to be faulty, all costs associated with the testing process will be borne by the Municipality and the deposit will be refunded to the customer and the customer's account will be adjusted for the preceding four (4) months. If the meter is found to be in proper working order, all costs associated with the testing process will be borne by the customer and the customer will be billed or refunded any balance owing.

12. Meter Tampering

Where there is evidence of meter tampering a minimum charge of \$500.00 will be applied to the customer's account in addition to an amount calculated to adjust for the tampering based on historical usage.

13. Water Allowance Due to Line Freezing

That in any case where at the request of the Municipality or its delegate, a customer allows water to run continuously for any period of time to prevent the water lines in the water system from freezing, the charge to that customer for the current quarter shall be the average of the billings for the last three previous quarters to the same customer, or to the same premises if the occupant has changed.

14. Authorization for Officer to Enter Upon Premises

The Public Works Manager, or other employee authorized by the Municipality shall be authorized to enter upon any premise for the purpose of:
Affixing to any pipe, wire or apparatus connected with any such utility, a meter or any other measuring or testing device; or taking readings from, repairing, inspecting or removing any meter or apparatus belonging to the Municipality.

15. Cross Connections

No customer or person shall connect, cause to be connected or allow to remain connected any piping, fixture, fitting, container or appliance in a manner which under any circumstances may allow water, wastewater or any harmful liquid or substance to enter the Municipality's water system.

If a condition is found to exist which, in the opinion of the Municipality, is contrary to the aforesaid the Municipality may either:

Shut off the service or services; or

Give notice to the customer to correct the fault at his or her own expense within a specified time period.

16. Conditions of Disrepair

In the event that there are conditions of disrepair in the wastewater and water works on a property that detrimentally affects the system as a whole and, upon the failure of the owner of the property to correct the condition within a reasonable time, the Municipality, or its agents, may enter the property, effect repairs and charge the cost thereof against the subject property as ordinary taxes.